

**MINUTES**  
**Regular Meeting**  
**Carson City Cultural Commission**  
**Monday, July 8, 2019 ● 5:30 PM**  
**Community Center Sierra Room**  
**851 East William Street, Carson City, Nevada**

**Commission Members**

|   |                                     |
|---|-------------------------------------|
| <b>Chair – Barbara D’Anneo</b>          | <b>Vice Chair – Lupe Ramirez</b>    |
| <b>Commissioner – Karen Abowd</b>       | <b>Commissioner – Elinor Bugli</b>  |
| <b>Commissioner – Christopher Leyva</b> | <b>Commissioner – Terri McBride</b> |
| <b>Commissioner – Mylo McCormick</b>    |                                     |

**Staff**

Mark Salinas, Arts and Culture Coordinator  
Todd Reese, Deputy District Attorney  
Tamar Warren, Deputy Clerk

**NOTE:** A recording of these proceedings, the board’s agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record. These materials are on file in the Clerk-Recorder’s Office, and available for review during regular business hours.

An audio recording of this meeting is available on [www.carson.org/minutes](http://www.carson.org/minutes).

**1. CALL TO ORDER, ROLL CALL, AND DETERMINATION OF QUORUM.**

(5:31:22) – Chairperson D’Anneo called the meeting to order at 5:31 p.m. Roll was called and a quorum was present.

| <b>Attendee Name</b>     | <b>Status</b> | <b>Arrived</b> |
|--------------------------|---------------|----------------|
| Barbara D’Anneo, Chair   | Present       |                |
| Lupe Ramirez, Vice Chair | Present       |                |
| Karen Abowd              | Present       |                |
| Elinor Bugli             | Present       |                |
| Christopher Leyva        | Present       |                |
| Terri McBride            | Present       |                |
| Mylo McCormick           | Present       |                |

**2. PUBLIC COMMENTS AND DISCUSSION (THREE-MINUTE TIME LIMIT)**

(5:31:42) – Chairperson D’Anneo entertained public comments. Carol Brown introduced herself as an artist and announced the Kids’ Art Contest at the Carson City Farmers’ Market on Third and Curry Streets in July, 2019. She read a written statement regarding the event and invited everyone to look for information on the Farmers’ Market website or Facebook Page. Capital City Arts Initiative’s Sharon Rosse introduced herself and presented the current art exhibit in the Sierra Room by Tom Drakulich and Cindy Brenneman. She gave background on the artists and invited the Commission to the reception on Friday, July 12, 2019, 5-7 p.m., in the Sierra Room. Ms. Rosse also distributed handouts for other exhibits in Carson City.

**3. FOR POSSIBLE ACTION: ADOPTION OF AGENDA AS PRESENTED**

(5:38:33) – Mr. Salinas noted that there were no changes to the agenda. Chairperson D’Anneo entertained a motion to adopt the agenda as presented.

(5:38:45) – MOTION: So moved.

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| <b>RESULT:</b>      | <b>APPROVED (7-0-0)</b>                                   |
| <b>MOVER:</b>       | Bugli   |
| <b>SECONDER:</b>    | Abowd   |
| <b>AYES:</b>        | D’Anneo, Ramirez, Abowd, Bugli, Leyva, McBride, McCormick |
| <b>NAYS:</b>        | None  |
| <b>ABSTENTIONS:</b> | None  |
| <b>ABSENT:</b>      | None  |

**4. FOR POSSIBLE ACTION: APPROVAL OF MINUTES (May 13, 2019)**

(5:38:55) – Chairperson D’Anneo entertained comments or corrections to the May 13, 2019 meeting minutes. Commissioner Bugli noted a correction.

(5:39:48) – MOTION: I move to approve the minutes [of the May 13 2019 Cultural Commission meeting] minutes with the noted correction.

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| <b>RESULT:</b>      | <b>APPROVED (7-0-0)</b>                                   |
| <b>MOVER:</b>       | Abowd   |
| <b>SECONDER:</b>    | McBride   |
| <b>AYES:</b>        | D’Anneo, Ramirez, Abowd, Bugli, Leyva, McBride, McCormick |
| <b>NAYS:</b>        | None  |
| <b>ABSTENTIONS:</b> | None  |
| <b>ABSENT:</b>      | None  |

**5. FOR POSSIBLE ACTION ITEM**

**5.A DISCUSSION AND POSSIBLE ACTION REGARDING THE DEPARTMENT OF ARTS & CULTURE’S RECOMMENDED PROJECT CALENDAR AND BUDGET FOR PUBLIC ART PROGRAMMING FOR FY19/20.**

*Staff Summary: The Cultural Commission will evaluate and prioritize projects presented by the Department of Arts & Culture that are in fulfillment of the Arts & Culture Master Plan. As presented at the April 14, 2019 Cultural Commission Special Meeting, all Carson City Public Art Programming for FY 19/20 is funded by the projected \$47,647 revenue from the 1% Transient Occupancy Tax. The Commission will allocate up to \$35,647 of these funds for recommended projects in FY 19/20 with the remaining \$12,000 allocated directly by the Arts & Culture Coordinator.*

(5:40:09) – Mr. Salinas gave background and reviewed the FY 2019/2020 budget details, which are incorporated into the record.

(6:10:54) – Adrienne Wiggins introduced herself as the STEM Coach at Empire Elementary School. Ms. Wiggins spoke in favor of the upcoming mural at the school noting “this is a good start on the outside, and we’re doing a lot of stuff on the inside as well”.

(6:13:03) – Joyce Newman of Friends in Service Helping (FISH) thanked the Commission and Mr. Salinas and looked forward to working with them on the up-cycling project.

(6:14:36) – Commissioner McBride was informed that the budget reviewed by Mr. Salinas had been presented during the budget open house and was based on a “projected estimated value” and was the same amount as the FY 2018/2019 budget. She also inquired about “extending the sunset clause or getting rid of the sunset clause on the one percent room tax” by the Carson City Culture and Tourism Authority (CTA). Discussion ensued regarding the funding of Mr. Salinas’ contract which would end in two years. Chairperson D’Anneo offered to attend the CTA meetings and Commissioner McBride volunteered to discuss the logistics of agendizing the item with the CTA Executive Director. Mr. Reese explained that the Commissioners may approach the CTA on an individual basis and report back either through Mr. Salinas or by agendizing the item for a future meeting. He also advised involving the City Manager’s Office.

(6:26:27) – Commissioner Abowd received confirmation that \$1,000 would be moved from the Celebrate Culture! Grant to the Paint, Sip and Chip event. Vice Chair Ramirez suggested adding more cultural events, and Mr. Salinas read the following from the eligibility section of the grant and shared his ideas on promoting them:

- *Event(s) must "support multicultural diversity of art, heritage and cultural traditions, which include African American, Hispanic, Native American, Asian and other ethnic and folk expressions of culture alongside traditional Eurocentric art forms."*

(6:31:19) – Chairperson D’Anneo requested clarification on how the funds would be used and Mr. Salinas explained that the funding requirements were outlined in the grant application form as well. There were no public comments.

**(6:32:45) – MOTION: I move to approve the Department of Art and Culture’s recommended project calendar and budget for public art programming for FY 2019/2020 with the exception of Celebrate Art and Culture!, which will be reduced to \$7,000 with \$1,000 of the line item moving to the Paint, Sip, and Chip event, under the Department’s budget.**

(6:33:22) – Chairperson D’Anneo requested a roll call vote.

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| <b>RESULT:</b>      | <b>APPROVED (7-0-0)</b>                                   |
| <b>MOVER:</b>       | Abowd   |
| <b>SECONDER:</b>    | Leyva   |
| <b>AYES:</b>        | D’Anneo, Ramirez, Abowd, Bugli, Leyva, McBride, McCormick |
| <b>NAYS:</b>        | None  |
| <b>ABSTENTIONS:</b> | None  |
| <b>ABSENT:</b>      | None  |

(6:34:03) – Mr. Salinas clarified that the three new programs outlined in the budget with unknown dates and budget will be approved by the Commission. Chairperson D’Anneo entertained public comments; however, none were forthcoming. Commissioner Bugli noted that the aforementioned new programs were already approved as part of the motion and are on record.

**5.B DISCUSSION AND POSSIBLE ACTION REGARDING IDENTIFICATION OF INDIVIDUAL CULTURAL COMMISSIONERS WILLING TO SERVE ON PUBLIC ART PANELS AS NEEDED FOR ANY FOR ANY APPROVED FY 19/20 PUBLIC ART PROGRAMMING.**

*Staff Summary: The Cultural Commission will identify Commissioners who are available to serve on Public Art Panels as necessary to review public art submissions for possible acquisition by the City. As per the Public Art Policy (Draft) presented at the April 14, 2019 Cultural Commission Special Meeting:*

- *Chapter 6: Acquisition of Art A specialized, ad hoc, Public Art Panel consisting of an odd number of panelists will be assembled and chaired by the Arts & Culture Coordinator comprising of at least (2) Cultural Commissioners, applicable constituencies, art professionals, and project stakeholders representing the community-at-large.*

(6:36:58) – Chairperson D’Anneo introduced the item. Mr. Salinas explained that the largest acquisition would be the Nevada Department of Transportation’s (NDOT) roundabout sculpture in 2020, and recommended having three commissioners on that panel. Additionally he requested commissioners to award the school mural applicants on the same day, and requested two commissioners to volunteer for the Mayor’s Art Awards, and two commissioners for the Healing Arts Residency program. The Commissioners volunteered for the following panels:

- Commissioner Abowd: NDOT roundabout sculpture and the healing arts residency program.
- Chairperson D’Anneo: NDOT roundabout sculpture and the healing arts residency program.
- Commissioner McBride: NDOT roundabout sculpture.
- Commissioner Leyva: school mural program.
- Commissioner McCormick: school mural program.
- Commissioner Ramirez: Mayor’s arts awards program.
- Commissioner Bugli: Mayor’s arts awards program.

(6:41:40) – Chairperson D’Anneo entertained a motion.

**(6:41:42) – MOTION: I move to approve the above list of nominees for the four different public arts panels.**

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| <b>RESULT:</b>      | <b>APPROVED (7-0-0)</b>                                   |
| <b>MOVER:</b>       | McBride   |
| <b>SECONDER:</b>    | Ramirez   |
| <b>AYES:</b>        | D’Anneo, Ramirez, Abowd, Bugli, Leyva, McBride, McCormick |
| <b>NAYS:</b>        | None  |
| <b>ABSTENTIONS:</b> | None  |
| <b>ABSENT:</b>      | None  |

(6:42:30) – Mr. Reese noted that public comments must be heard. Chairperson D’Anneo entertained public comments; however, none were forthcoming. Commissioner Bugli announced the Arts and Culture Coalition’s recycled garden art project displayed at the Bliss Mansion on August 9, 2019 and offered to work with FISH on “how to coordinate the two”.

**5.C DISCUSSION AND POSSIBLE ACTION REGARDING THE FINAL DRAFT OF THE CELEBRATE CULTURE! GRANT GUIDELINES, APPLICATION FORM, AND FINAL REPORT FORM TO BE INTRODUCED IN FY19/20 AND AS ANNUALLY BUDGETED BY THE DEPARTMENT OF ARTS & CULTURE WITH FUNDS FROM THE ARTS & CULTURE 1% TRANSIENT OCCUPANCY TAX.**

*Staff Summary: As per the Carson City Arts & Culture Master Plan, the Cultural Commission’s goals shall: “support multicultural diversity of art, heritage and cultural traditions, which include African American, Hispanic, Native American, Asian and other ethnic and folk expressions of culture alongside traditional Eurocentric art forms.”*

*On January 14 and April 16, the Carson City Cultural Commission recommended edits to the draft grant. Prior to this draft, all grant requests for such cultural events were evaluated and distributed by the Arts & Culture Coordinator. If approved, all eligible funding requests would go before the Carson City Cultural Commission at regularly scheduled meetings for presentation, scoring, and distribution.*

(6:43:42) – Chairperson D’Anneo introduced the item. Mr. Salinas explained that he had incorporated the Commissioners’ edits and reviewed his redlined edits which are incorporated into the record. He also noted that he would make the document public, and that the scoring of the Redevelopment Authority and the Celebrate Culture! funded events and activities will take place in May 2020. Discussion ensued regarding requiring receipts and Mr. Salinas wished to see how the first round will do prior to requesting receipts. Commissioner McBride suggested applying some of the Celebrate Culture! Grant funds to individual artists. Chairperson D’Anneo entertained public comments; however, none were forthcoming.

**(6:50:30) – MOTION: I move to approve the final draft of the Celebrate Culture! Grant Guidelines, Application Form, and Final Report form as presented.**

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| <b>RESULT:</b>      | <b>APPROVED (7-0-0)</b>                                   |
| <b>MOVER:</b>       | McBride   |
| <b>SECONDER:</b>    | Abowd   |
| <b>AYES:</b>        | D’Anneo, Ramirez, Abowd, Bugli, Leyva, McBride, McCormick |
| <b>NAYS:</b>        | None  |
| <b>ABSTENTIONS:</b> | None  |
| <b>ABSENT:</b>      | None  |

**6. FOR DISCUSSION ONLY ITEMS:**

**6.A ARTS & CULTURE COORDINATOR REPORT**

(6:50:55) – Mr. Salinas noted that he did not have additional items to report. Chairperson D’Anneo thanked Mr. Salinas for a “job well done”.

**6.B COMMISSIONER REPORTS AND/OR COMMENTS.**

(6:51:54) – Commissioner Abowd reported that the Concert Under the Stars [to benefit the Greenhouse Project] tickets were almost sold out, adding that this was the largest event they’d done, and that the inquiries had come from across the United States and Canada.

(6:52:09) – Vice Chair Ramirez explained that she had met a couple at the Mother’s Day Gala who had suggested promoting the Carson City events in Reno via the *Ahora Latino Journal*.

(6:53:38) – Commissioner Bugli announced that the Mile High Jazz Band would perform at Living the Good Life on July 9, 2019 and offered to hand out Jazz and Beyond calendars and bookmarks.

(6:54:25) – Commissioner McBride noted that she was one of the judges at the 24-Hour Mural Marathon for Reno is Art Town.

**6.C FUTURE AGENDA ITEMS.**

(6:55:32) – Commissioner McBride stated that she would work with Mr. Salinas regarding agendaizing her discussions with the CTA.

**6.D UPCOMING MEETINGS AND EVENTS.**

(6:55:48) – Chairperson D’Anneo announced the following upcoming meetings:

- September 9, 2019 at 5:30pm: Carson City Cultural Commission Regular Meeting
- The November meeting will be rescheduled due to it coinciding with the Veterans’ Day holiday

**7. PUBLIC COMMENTS AND DISCUSSION (THREE MINUTE TIME LIMIT)**

(6:55:59) – There were no public comments.

**8. FOR POSSIBLE ACTION: TO ADJOURN.**

(6:56:08) – Commissioner McBride moved to adjourn. The motion was seconded by Commissioner Abowd. The meeting was adjourned at 6:56 p.m.

The Minutes of the July 8, 2019 Carson City Cultural Commission meeting are so approved this 9<sup>th</sup> day of September, 2019.

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BARBARA D’ANNEO, Chair